

PHYSICIANS PRESENT:

Alison Smith MD
Beth Dayton, MD
David Elmgren, MD
Eric Laro, MD
Evelin Dacker, MD
J Mark Evans, MD
Clark McDonald, MD
Matthew Gordon, MD
Michael George, MD
Nancy Boutin, MD
Sheila Sund, MD
Ted Williamson, MD
William Pierce, MD

PHYSICIANS EXCUSED:

Andrew Clarke, MD

PHYSICIANS ABSENT:

John Donovan, MD

EX-OFFICIO PRESENT:

Amie Wittenberg, RN, BSN
Andi Petrone
Bev Smith, RN, OCN
Jodi Phillips, CTR
Kathy Wolfe, RN
Lea Ann Morrow, RN, BSN, OCN
Mandi Poltl
Nancy Dunn, RNC, MS
Sena Smiley, CTR
Steven Taylor
Susan Christensen, RN

EX-OFFICIO EXCUSED:

Linda Fox, RN
LeAnna Raab

EX-OFFICIO ABSENT:

Noel Phillips
Rebecca Ruppert, RN, MS
Willie Webber, RN, OCN

Issue	Findings/Discussion	Dr.	Recommendation/Action
Call to Order	<i>The meeting was called to order at 12:15 pm by Dr Laro.</i>	EL	
Approval of Minutes:	<ul style="list-style-type: none"> See Attachment #1 (Pgs 1-4) – <i>No discussion</i> 	EL	<i>A motion was made, seconded and approved that the minutes from the previous meeting Jan. 11, 2010 be accepted as written.</i>
Announcements:	<ul style="list-style-type: none"> New Members: <i>Dr. Laro introduced Beth Dayton, MD (Breast Sub-committee Chair) and Amie Wittenberg (New 5S Nurse Manager). He recommended they be added to the Cancer Committee.</i> 	EL	<i>A motion was made, seconded and approved to accept Dr. Dayton and Amie to the Committee.</i>
OLD BUSINESS			
2010 Annual Report Update	<ul style="list-style-type: none"> <i>Steven discussed that we are working on the Annual Report, the first since 2004. He ask for suggestions from the physicians as to what they would like to see in the report and who it should be targeted to. Suggestions for topics:</i> <ul style="list-style-type: none"> <i>Palliative / Hospice Program</i> <i>Pt volumes and services available by Site</i> <i>Survival / Treatment Outcomes</i> <i>Timeliness of services</i> <i>Target Audience:</i> <ul style="list-style-type: none"> <i>Community</i> <i>Dr. Elmgren mentioned that there is a "Quality Program for Hospital Disclosure" being developed. Dan Greig is working on this.</i> 	ST	<p><i>A rough draft will be put together and presented at next meeting (7/2010).</i></p> <p><i>Steven will contact and collaborate with Dan on the project.</i></p>
Quality Improvement	<ul style="list-style-type: none"> <i>Focus Study on Recurrence of Breast Cancer Patients – Dr. Williamson discussed this QI project being worked on with the Registry.</i> 	TW	<i>Once the report is complete, it will be e-mailed to the Committee members for review.</i>

Issue	Findings/Discussion	Dr.	Recommendation/Action
Clinical Dashboards	<ul style="list-style-type: none"> See Attachment #2 (Pgs 5-6) – It was decided that the Clinical Dashboards be presented to the committee twice a year. 		<i>The Cancer Committee and the Breast Cancer Committee will continue to monitor the data collection and use. The key points will be adjusted as needed to ensure quality patient care is being utilized.</i>
Community Outreach	<ul style="list-style-type: none"> April Event Update / See Attachment #3 (Pg 7) – Andi reported that the April Event was a big success. For Colon Cancer there were 28 colonoscopies done w 14 polyps removed. 42 Skin Cancer screenings were done w 19 pts referred for further review. The education classes were well attended in the morning, not so well in the afternoon. Further discussion will determine if the event should be scheduled for a shorter time frame, ie morning vs afternoon vs evening. Bev gave kudos to Andi for pulling the event together in such a short time. 	Andi	<i>Evaluations will be sent to the attendees that provided contact information. A final overview will be e-mailed to the committee once all the data review is completed. Further planning for future events.</i>
NEW BUSINESS			
FIPS Data	<ul style="list-style-type: none"> FIPS Level II Site and Stage Data release to Commission on Cancer (CoC) – Dr. Williamson has reviewed the data; everything looks accurate and suggested that the committee approve the release to CoC. 	TW	<i>A motion was made, seconded and approved to release the FIPS Level II Site and Stage Data to CoC. 4/14/10 – Jodi Phillips submitted the approval for release.</i>
Breast Committee	<ul style="list-style-type: none"> Committee Update Attachment #4 (Pgs 8-9) – Dr. Dayton announced that the Application for the National Accreditation Program for Breast Centers (NAPBC) Accreditation has been submitted. We are now waiting to receive our survey date. Steven explained that there is also an interest in developing GI & Thoracic Subgroups. Dr. R Ponc and Dr. J Strother will head up the GI group and Dr. K Engstad has voiced an interest in the Thoracic group. More information to come. 	BD	
PI Department	<ul style="list-style-type: none"> Presentation “VTE Expedition at Salem Hospital” Attachment #5 (Pgs 10-15) – Nancy presented a Deep Vein Thrombosis and Pulmonary Embolism study that was conducted at Salem Hospital. Ongoing studies with cancer patients to continue with Dr. J Durning as chair and Dr. W Pierce as co-chair. 	Nancy D	<i>The study and findings will be included in the SAR for the Cancer Program.</i>
STANDING REPORTS			
Cancer Registry	<ul style="list-style-type: none"> See Attachment #6 Registry Report (Pg 16) – It was announced that this week April 12-16, 2010 is National Cancer Registrars Week. The committee thanked and congratulated the registry on all their hard work. 	Jodi	
Cancer Service Line	<ul style="list-style-type: none"> Update – Palliative Program continues to grow, Trilogy SRS Program still in process. Will continue to update. 	ST	
Clinical Research	<ul style="list-style-type: none"> See Attachment #7 Research Report (Pg 17) 	Rhonda	

Issue	Findings/Discussion	Dr.	Recommendation/Action
5South Oncology Unit	<ul style="list-style-type: none"> Update – <i>There is currently a program for the nurses to complete their Oncology training for certification.</i> 	Susan	
American Cancer Society	<ul style="list-style-type: none"> Update – <i>Mandi thanked Salem Hospital for their support of the ACS.</i> <i>Hillcrest Ball – Gala that fundraises for “Camp UKANDU” scholarships. Gala was well attended and over \$180,000.00 was raised..</i> 	Mandi	
Pastoral Care	<ul style="list-style-type: none"> Nothing to Report 		
Palliative Care	<ul style="list-style-type: none"> Nothing to Report 	NB / BR	
Hospice	<ul style="list-style-type: none"> Update – <i>March hospice event, 52 attended, 6 of which were Hospice patients</i> 	SS	
Pathology	<ul style="list-style-type: none"> Nothing to Report 		
OTHER BUSINESS			
	<ul style="list-style-type: none"> <i>Steven mentioned the trial e-mail that was sent out as a communication tool for the Cancer Service Line / Cancer Planning Team. He ask if everyone had received the e-mail, Dr. J M Evans had not.</i> 		<i>Dr. J M Evans will be added to the e-mail recipient list. Andi was notified.</i>
Adjournment	<i>Dr. Laro adjourned the meeting at 1:19 pm.</i>		
NEXT MEETING:	<ul style="list-style-type: none"> <i>Monday July 12, 2010 / 12:15 pm</i> 		

Minutes submitted for approval: _____ Date: _____
Eric Laro, MD
Cancer Committee Chairman

Prepared and submitted by: _____ Date: _____
Jodi Phillips, CTR
Cancer Registry Supervisor