

ATTENDANCE:

Steven Taylor, Sr. Director,
Cancer Services
Nancy Boutin, MD
Susan Christensen, RN
Andrew Clarke, MD
Beth Dayton, MD
Jonathan Durning, MD
Ken Hirasaki, MD
Ronald Jaecks, MD
Matthew Kang, MD
Lawrence Konick, MD
Lichung Ku, PhD

Eric Laro, MD
Everett Mozell, MD
Cathi Murray, Manager
Edward Orłowski, MD
William Pierce, MD
Robert J. Ponec, M.D.
Nancy Reyes-Molyneux, MD
Alison Smith, MD
Bev Smith, RN, OCN, Manager
John Strother, MD
Natasha Tiffany, MD
Ted Williamson, MD

Excused:

Joseph Contino, MD
Aaron Crane, CFO
John Donovan, MD
Mark Magilner, MD
Gloria (Rios)Marlowe, MD
Judy Marvin MD
Tanja Pejovic, MD
Christine Clarke, MD
David Elmgren, MD
David Farthing, MD
Kamran Firoozi, MD
Matthew Gordon, MD
Kendall Graven, MD

Alan Hay, MD
Dana Hawkes, RN
Arnella Hennig, MD
Katherine Hoda, MD Charles
Petrunin, MD
Julie York, MD

Guests:

Jodi Phillips, Registry Supvsr.
Kathy Wolfe, RN. OCN, CBCN
Lea Ann Morrow, RN, OCN
Wanye Halle, LCSW
Andrea Petrone, Program Coord.
Marie Hesley, Receptionist
Rebecca Ruppert, RN, MS

| Issue | Findings/Discussion | Recommendation/Action |
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| <p>6:30-6:40 Initiative Updates</p> <ul style="list-style-type: none"> ▪ 5-South Update Nancy Boutin & John Strother (10 min) | <ul style="list-style-type: none"> ▪ Specialty Practice Teams meeting regularly with improvement in employee & patient satisfaction. ▪ Compassion Team instigated. ▪ Medical Oncology physicians inviting nurses to round with them. ▪ Interest in oncology nursing increased; many will be applying for OCN certificates. ▪ Monthly presentations given at 5S staff meetings; nurse educators from OHSU are available to give presentations. ▪ Night shift Assistant Nurse Manager hired. ▪ RN's are interested in a review course; funding requested from Salem Hospital Foundation. ▪ Goal - 33 private rooms on 5-South (36 beds at present, not all single rooms) ▪ Discussion regarding creation of a consolidated patient unit within a Cancer Center; define / decide inpatient placement according to general surgery vs oncology vs surgical oncology floor, and whether to separate general surgery from oncology since they overlap; consideration must be given to nurses on other units as well for enhancement of patient care. | |
| <p>6:40-7:00 Communication Plan</p> <ul style="list-style-type: none"> ▪ Email Newsletter Nancy Boutin (5 min) ▪ Annual Report Jodi Phillips (5 min) ▪ Gard Communications – Steven Taylor (5 min) | <p>E-mail Newsletter:</p> <ul style="list-style-type: none"> ▪ An identifiable e-mail newsletter to be sent out to the Cancer Center Planning Group twice a month & will contain short articles & updates with links to more in depth information. ▪ Interaction/discussion via e-mail requested <p>Annual Report:</p> <ul style="list-style-type: none"> ▪ Goal: Improve the market share; define who we are and what we are doing ▪ Create an annual report in approximately September with the target focus on breast, but with the ability to report on other sites. | <p>Andi will look into a method of e-mail communication/discussion</p> <p>Create annual report for next meeting</p> |

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| <ul style="list-style-type: none"> ▪ Physician Rack Cards Nancy Boutin (5 min) | <ul style="list-style-type: none"> ▪ Share annual report with the medical community to show we have a viable, excellent program; include all physicians in Marion/Polk Counties, not only those affiliated with Salem Hospital <p>Gard Communication: Need experts in branding (strategy, marketing, planning, communication & education)</p> <ul style="list-style-type: none"> ▪ Collect and compile data to define & identify our market share and how to expand it. ▪ How to package our information - Where is the annual report to be sent? (Consider: Salem Hospital, Community, County, Regional, State) ▪ Market share should be 95%, many diagnosed, but not treated at Salem Hospital (factor in Kaiser Permanente at 20%) <p>Physician Rack Cards:</p> <ul style="list-style-type: none"> ▪ Any physician providing cancer care may request a "bio" card for display at the CHEC, COM kiosk, offices, clinics, etc. | <p>Data Collection: T. Williamson, J. Phillips, S. Taylor, N. Boutin, B. Smith to discuss</p> |
| <p>7:00 -7:30 Initiative Updates</p> <ul style="list-style-type: none"> ▪ Palliative Care Nancy Boutin (10 min) ▪ GYN/ONC – Bev Smith (10 min) Trilogy & HDR Suite Matt Kang (10 min) | <ul style="list-style-type: none"> ▪ Palliative care pilot in oncology inpatient care ongoing; approximately 75 patients seen to date ▪ Gyn/Onc clinic begun 3/15/10, with Dr. Pejovic on campus two days per week. Surgical monitoring for new physicians required by Salem Hospital; to be set up. ▪ Trilogy to be installed in approximately September; capable of IGRT, stereotactic radiosurgery and stereotactic body radiosurgery. RapidArc, IMRT software, to deliver IMRT with a rotational beam for quicker patient treatment. ▪ Remodel of HDR suite in process for treatment efficiency, patient comfort & privacy | <p>Bev to set in place a monitoring system to fulfill requirements for the gyn/onc surgeon at Salem Hospital.</p> |
| <p>7:30-7:40 Tumor Site Specific Committees</p> <ul style="list-style-type: none"> ▪ Breast Committee Update Beth Dayton (5 min) ▪ GI Committee Implementation - Bob Ponec & Lea Ann Morrow (5 min) | <p>Breast Committee (see handouts)</p> <ul style="list-style-type: none"> ▪ Yearly screening recommended by Salem Hospital; information posted on physician web site & public web site; will also be sent out in <i>The Messenger</i>. ▪ NAPBC application in process. ▪ Breast imaging order form revised & distributed for use. ▪ Pathology receiving clinical information as requested. ▪ Pathology instigated double-check to be certain breast specimens have the required hormone/lab studies in a timely fashion. ▪ Protocol for ultrasound-guided FNA of axillary lymph nodes in process. ▪ Breast committee seeking family practice & gyn representatives. ▪ Physical therapy rehab proposed for surgical breast patients; referral process & information to be offered to surgeons. ▪ Cancer-related fatigue, dietary counseling, etc., to be incorporated into cancer care, extending beyond breast cancer | <p>Breast Committee Meetings held monthly</p> |

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| | GI Committee in beginning stages <ul style="list-style-type: none"> ▪ Address involvement of subspecialties, ie., Radiation Oncology, Pathology, Interventional Radiology, Anesthesiology, etc. for improvement of coordination of care. ▪ Develop a web site for staff and the community describing physicians' backgrounds and expertise in particular treatment & care; include method of contacting the physician. ▪ Form a group of physicians, combined specialties, to confer on specific cases. | Form a group of physicians, combined specialties, to work on cases together: R. Ponec, J. Strother & E. Mozell |
| 7:40-7:50 Clinical Pathways Nancy Boutin (10 min) | Tabled | |
| 7:50-7:55 SCI Staffing: New Social Worker – Wayne Halle (5 min) | Wayne Halle, LCSW, MSW, introduced himself. He will be working full-time for Salem Cancer Institute (SCI) in April. He has begun facilitating support groups and is available to assist patients, giving emotional support and counseling as needed. Refer patients through SCI at (503) 562-4321 | Contact Wayne through Salem Cancer Institute @ (503) 562-4321 |
| 7:55-8:00 Reporting Structure Change Steven Taylor (5 min) | Tabled | |
| Vision & 5 Year Plan Steven Taylor | Tabled | |
| Proposed Meeting Schedule for 2010 | <ul style="list-style-type: none"> ▪ Tuesday, June 15, 6:30 – 8:00 a.m. ▪ A Friday or Saturday in late September at Steven's house ▪ Tuesday, December 14, 6:30 – 8:00 a.m. | |

Signature: _____

Date _____